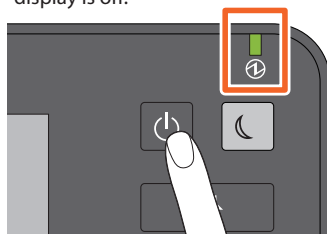


TURNING THE POWER ON/OFF

Turning ON

When the MAIN POWER lamp (green) on the control panel is ON and the touch panel display is off.



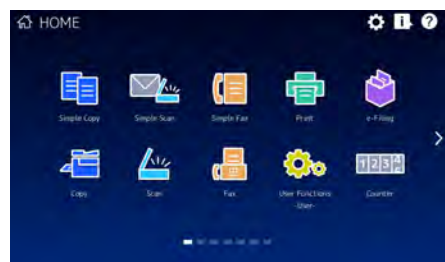
Press the [POWER] button to turn on system.

- The equipment starts warming up. The message is displayed to inform you that the equipment is warming up. This may take longer than normal depending on the status and condition of the system.

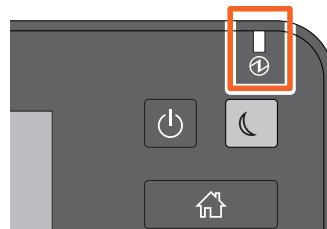
Tip

While the equipment is warming up, you can use the **Auto Job Start** function to pre-program your first copy job. For details, see the following guide: **Copy Guide** (PDF) "Chapter 2: HOW TO MAKE COPIES" - "Basic Copying Procedure"

The home screen is displayed when ready.

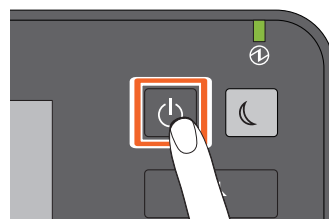


If the MAIN POWER lamp (green) on the control panel is OFF make sure that the system is plugged in.



Turning OFF

When turning OFF, you need to shut down by pressing the [POWER] button on the control panel. Do not simply unplug the system.



Press the [POWER] button until you hear a beep.

Next, select [Shut Down] on the touch panel to power down the system.

Check the following items before turning off the system.

- No jobs should be left in the print job list.
- The PRINT DATA lamp (blue) or the MEMORY RX lamp (green) should not be flashing. (If the equipment is shut down while any of the above lamps are flashing, jobs in progress such as FAX reception will be aborted.)
- No computer should access the equipment over a network, such as TopAccess.

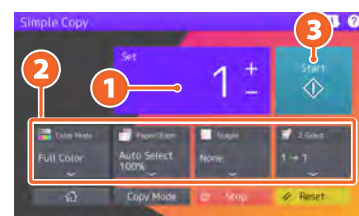
Notes

- When the [ENERGY SAVER] button (green) is ON or Flashing or if the touch panel is still ON, DO NOT unplug the system. Power it down as instructed above first. Stored data may be lost or the hard disk may be damaged.
- If you press the [POWER] button while a job is running, a message is displayed asking if you want to delete current job and turn off system.

BASIC COPYING

Using Simple Copy

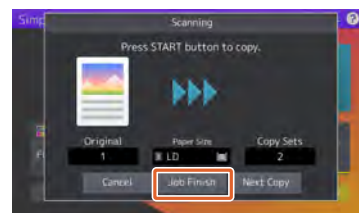
- Press [Simple Copy].
- Load the original document.
- Specify the 1 number of copies and 2 desired settings, then press 3 [Start].



Tip

Press [Stop] if you want to cancel an active copy job.

- If you have placed the original document on the original glass, press [Job Finish] to finish and begin copying.



SCAN ME

Simple Copy Settings

Sets

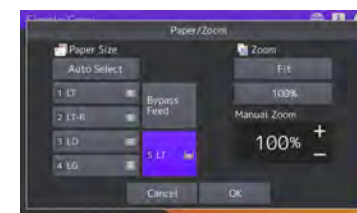
Specify the number of copies.

Color Mode

Specify the color mode and exposure / density.

Paper/Zoom

Specify the size of the copy paper and zoom.

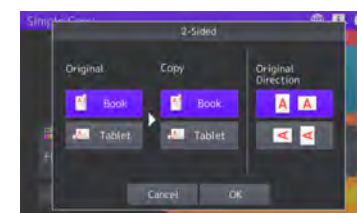
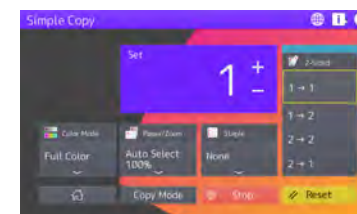


Staple

Specify staple location (requires optional finisher).

2-Sided

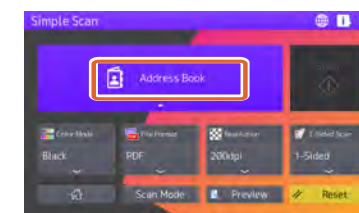
Specify the duplex setting for the original and copies.



BASIC SCANNING

Using Simple Scan

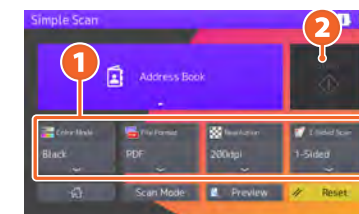
- Press [Simple Scan].
- Load the original document.
- Press [Address Book] and specify the recipient E-mail address.



Tip

When you press [Address Book], you can select whether to use a registered E-mail address or enter an E-mail address directly.

- Specify the 1 color mode or other items, and press 2 [Start].



Tip

Select [Preview] to view on preview image of your scan file to check your settings prior to sending.

Simple Scan Settings

Color Mode

Specify color mode for scan (Black/Gray Scale/Color).

File Format

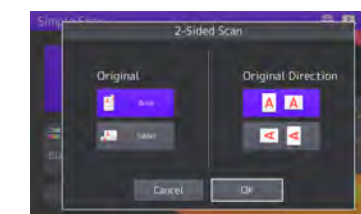
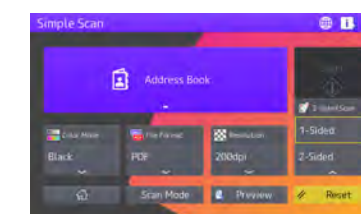
Specify the file format (PDF/JPEG/Secure PDF, etc).

Resolution

Specify the resolution (up to 600dpi).

2-Sided

Specify the 2-Sided scan setting for the original.

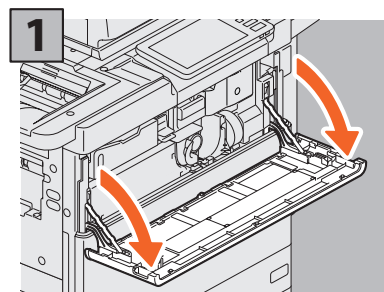


SCAN ME

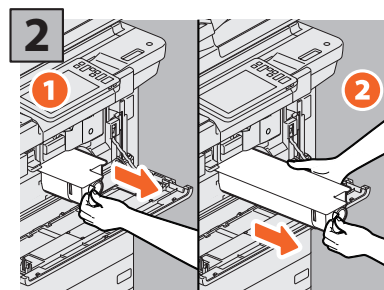
REPLACING TONER CARTRIDGE

e-STUDIO6529A/7529A/9029A

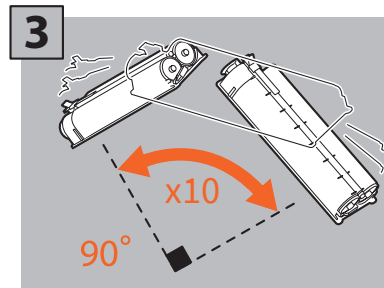
When a toner cartridge runs out, the message "Install New *** toner cartridge" appears. Replace the toner cartridge following procedures below.



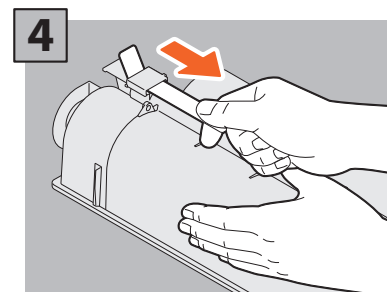
Open the front cover.



Remove the toner cartridge.



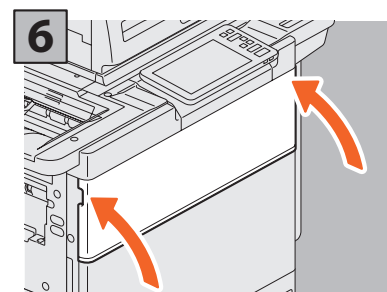
Shake the new toner cartridge well to loosen the toner inside.



Pull off the seal.



Insert the new toner cartridge until its front surface aligns to the left side wall.



Close the front cover.

WARNING

Never attempt to incinerate toner cartridges. Please dispose of used toner cartridges in accordance with local regulations.

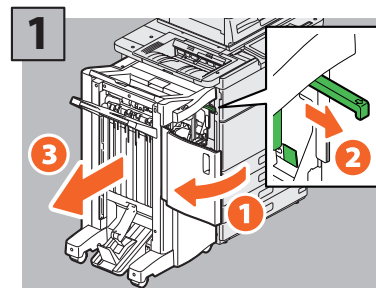


SCAN ME

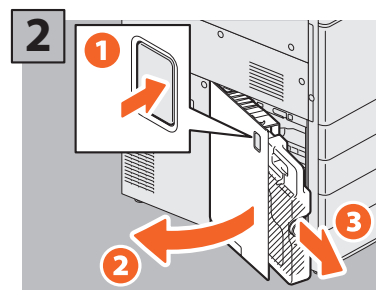
REPLACING WASTE TONER BOX

e-STUDIO6529A/7529A/9029A

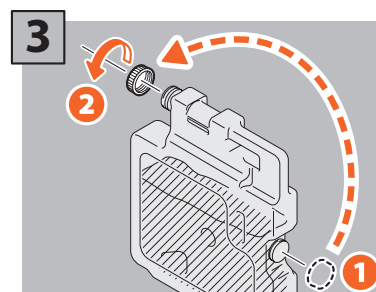
When waste toner box becomes full the symbol for replacement of the waste toner box blinks and the message "Dispose of used toner" appears. Replace the waste toner box following procedures below.



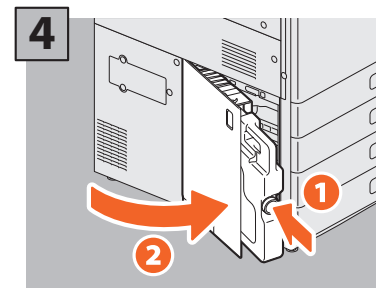
Open the front cover of the Finisher, pull the knob to unlock the Finisher, and then separate the Finisher.



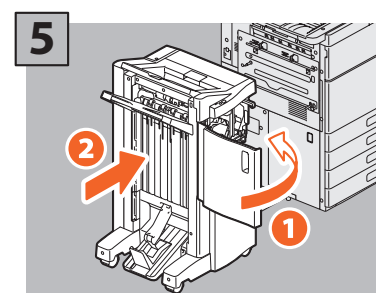
Open the waste toner box cover and remove the waste toner box.



Put the lid on the waste toner box.



Install a new waste toner box and close the cover.



Close the front cover of the Finisher and connect the Finisher to the equipment.

Note

The knob of step 1 is inside the cover of the Hole Punch Unit when it is installed.

WARNING

Never attempt to incinerate waste toner boxes. Dispose of used toner cartridges and waste toner boxes in accordance with local regulations.



SCAN ME

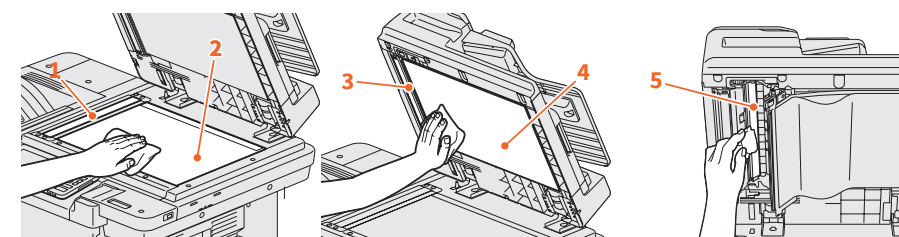
REGULAR CLEANING

e-STUDIO6529A/7529A/9029A

Cleaning for the scanning area, original glass, guides, and platen sheet. We recommend cleaning the following items weekly, so that the originals can be scanned cleanly.

Notes

- Be careful not to scratch the parts.
- When cleaning the surface of the equipment, do not use such organic solvents such as thinner or benzene.
 - This could warp the shape of the surface or leave it discolored.
- When using a chemical cleaning pad, follow the instructions provided with the pad.
- Do not use a hard cloth or dirty cloth or tissue



1. Scanning area (surface of the long rectangular glass) / 2. Original glass

Clean the surface with the cloth provided or a soft dry cloth. If there are still stains remaining, wipe with a piece of soft cloth which has been moistened with water and then squeezed well. Do not use liquids other than water (such as alcohol, organic solvents or neutral detergent).

3. Guide / 4. Platen sheet

Clean the surface as follows depending on the stain.

- Clean it with a soft cloth.
- Clean it with a soft cloth lightly moistened with water.
- Clean it with a soft cloth lightly moistened with alcohol, and then wipe it with a dry cloth.
- Clean it with a soft cloth lightly moistened with watered-down neutral detergent, and then wipe it with a dry cloth.

5. Scanning area of Dual Scan Document Feeder (surface of the long rectangular glass)

Clean the surface with the cloth provided or a soft dry cloth. If there are still stains remaining, wipe with a piece of soft cloth which has been moistened with water and then squeezed well. Do not use liquids other than water (such as alcohol, organic solvents or neutral detergent).